



Attention School Board Meeting
Attendees,

Signs and display materials are not permitted inside the CVS boardroom during the meeting. We appreciate your cooperation in leaving signs at home or in your vehicle.

We appreciate your attendance tonight.

Thank you!

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting

September 30, 2024
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approve the Agenda
- D. Presentations/Recognitions
 - Plante Moran Financial Audit Presentation (Ms. Jennifer Chambers and Ms. Hannah Orwat)
- E. 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting Minutes held on September 09, 2024
(Minutes are posted on the district website @chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Approve Personnel Transactions
- F. Old Business
- G. New Business
 - 1. Approve Personnel Transaction – Hire of an Administrator -Director of Custodial Services and Maintenance Mr. Roberts
 - 2. Approve Change Order Summary Report – August 2024 Mr. Sederlund
 - 3. Approve Amendment to the Chippewa Valley Schools Section 125 Cafeteria Plan Mr. Sederlund
 - 4. Approve 2024 Red Ribbon Month Resolution Mr. Roberts
 - 5. Approve Resolution to Request Additional School Resource Officers from Clinton Township and Macomb Township Mr. Roberts
- H. Union Communications
- I. Curriculum Updates

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting

September 30, 2024
6:30 p.m.

Continued...

- J. Administrative Reports
- K. From the Community
- L. Of and By Board Members
- M. Executive Session – (8.d. – To Consider the Purchase or Lease of Property)
- N. Executive Session – (8.h. – Attorney/Client Privilege)
- O. Adjournment

Future Meetings

September 30, 2024	5:30 p.m.	Curriculum Sub-Committee Meeting
September 30, 2024	5:30 p.m.	Finance Sub-Committee Meeting
September 30, 2024	6:30 p.m.	Regular Meeting
October 21, 2024	6:30 p.m.	Regular Meeting
November 11, 2024	6:30 p.m.	Regular Meeting

A. Call to Order and Pledge of Allegiance

B. Roll Call

C. Approve the Agenda

D. Presentations/Recognition

- E.
 1. **General Consent Agenda**
 - a. **Approve minutes of:**
 - **Regular Meeting Minutes held on September 09, 2024**
(Minutes are posted on the district website@ chippewavalleyschools.org)
 - b. **Approve Financial Reports**
 - c. **Approve Personnel Transactions**

**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION – REGULAR MEETING
Administration Building
September 09, 2024**

President Pearl called the meeting to order at 6:35 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Gura, King, Pearl and Sobah
Absent: Members Wade and Wojtowicz (Excused)
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Dr. Blanchard, Mr. Sibley,
Ms. Blain, Dr. Langlands, Ms. Licari, Mr. Kava,
Ms. Monnier-White and Ms. Adlam

Roll Call taken.

MOTION #09/01/24 – Moved by Member Gura and supported by Member King to approve the agenda. **Yes all, motion carried.**

Presentations/Recognitions

- Superintendent Roberts provided a presentation on the welcoming of the 2024-2025 school year and discussed some of the upgrades and improvements happening in the district.

MOTION #09/02/24 – Moved by Member Gura and supported by Member Sobah to approve the General Consent Agenda to:

- Approve Regular Meeting Minutes held on August 12, 2024.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$2,131,553.30.
- Approve Wire Transfers, ACH and Payments Report in the amount of \$9,388,722.30.
- Approve 2018 Building and Site Check Register in the amount of \$34,983.36.
- Approve Building Activity Check Register in the amount of \$89,242.95.
- Approve Personnel Transactions.

Yes all, motion carried.

Old Business – None

MOTION #09/03/24 – Moved by Member Sobah and supported by Member Aquino that the Chippewa Valley Schools Board of Education approve the hiring of Mr. Jeffrey Atkins to the position of Executive Director for Auxiliary Services. Mr. Atkins’ effective start date is to be determined. **Yes all, motion carried.**

MOTION #09/04/24 – Moved by Member Sobah and supported by Member Gura that the Chippewa Valley Schools Board of Education approve Rite-Way Services for the repair and services of refrigerators, freezers, and coolers for a two-year service contract, with the option of three annual contract extensions for the Food Services Department. **Yes all, motion carried.**

Union Communications – None

Curriculum Updates - None

Administrative Reports

- Mr. Paul Sibley (Exec. Dir., Secondary Education) discussed the challenges faced this year for middle and high schools offering the PSAT to 8th, 9th, and 10th graders and the SAT and WorkKeys test for 11th grade students, per state requirements and the district’s preparation for students for their 11th grade SAT college entrance test. This year, changes in the testing format and the transportation challenges, have necessitated that the district schedule virtual education for the afternoons of testing days.

Mr. Sibley indicated the district will be utilizing Emergency Days as described in the Pupil Accounting Manual. The Chippewa Valley Schools Board of Education supported the plan.

Superintendent Ron Roberts read and discussed guidelines and protocols when addressing the Board of Education during *From the Community* portion of the agenda.

From the Community

- Public Comments/audience participation

Of and By Board Members

- Member Aquino:
 - Acknowledged the memory of former administrator and choir director, Mr. Ed Skiba whose granddaughter has the lead part in Cinderella, a CVHS production. Ms. Aquino thought Mr. Skiba would be very proud.

- Member King:
 - Enjoyed the tour of the Chippewa Valley buildings and facilities and felt building administrators and maintenance staff have done a fantastic job in our buildings. He thanked district employees for the hard work they did getting the buildings ready for the new school year.

MOTION #09/05/24 - Moved by Member Gura and supported by Member Aquino to adjourn the meeting. **Yes all, motion carried.**

The meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Shannon King, Secretary
Chippewa Valley Schools

MEMORANDUM

E.1.b FINANCIAL REPORTS for period ending 09/30/2024

Mr. Sederlund

CHECK REGISTERS

Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS
(includes payroll)

Mr. Sederlund

Checks dated 09/10/2024	125,278.92
Checks dated 09/17/2024	409,497.95
Checks dated 09/24/2024	3,203,690.12
	<u>\$ 3,738,466.99</u>

2. 2018 BUILDING & SITE

Mr. Sederlund

Checks dated 9/24/2024	110,131.20
	<u>\$ 110,131.20</u>

3. BUILDING ACTIVITY

Mr. Sederlund

Checks dated 09/11/2024	75,451.77
Checks dated 09/18/2024	26,194.07
Checks dated 09/25/2024	27,535.89
	<u>\$ 129,181.73</u>

REGULAR MEETING
6:30 PM

September 30, 2024
Adam Blanchard



E.1.c. PERSONNEL TRANSACTIONS

<u>NEW HIRES</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Kelly Stolzenfeld	Hallmonitor-CVHS	9/16/24
Kylie Friedrich	Hallmonitor-CVHS	9/16/24
Yuri Guerrero-Flores	FS Helper-DK9	9/23/24
Jennifer Hamilton	FS Helper-Shawnee	9/23/24
Diane Krebs	Athletic Clerk-Dakota	9/30/24

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Gabriela Bland	English Learner Paraeducator	9/13/24
Heba Hanna	Food Service Helper-Shawnee	9/20/24
Jacob Szlaga	Special Ed Aide/SACC-Cheyenne	9/20/24
Andrea Noel	Teacher-Dakota	9/20/24
Lynn Zelenak	Special Ed Aide-Erie	9/27/24
Robert Palazzolo	Bus Driver	10/4/24

CERTIFIED:

RECOMMENDED MOTION: “It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date/s for these teachers is listed below. The conditional hire of this person/s is subject to the motion as submitted.”

<u>Recommended for Hire</u>	<u>Position</u>	<u>Rationale</u>	<u>Effective Date</u>
Rebecca Root	1.0 Psychologist-Fox/Seq/Alg	Replacement	9/16/24
Lula Palushaj	1.0 EL -Erie	Growth	9/19/24
Danielle Haag	1.0 RR -Clinton Valley/CHE	Replacement	9/30/24

F. Old Business

G. New Business

- | | |
|--|---------------|
| 1. Approve Personnel Transaction – Hire of an Administrator -Director of Custodial Services and Maintenance | Mr. Roberts |
| 2. Approve Change Order Summary Report – August 2024 | Mr. Sederlund |
| 3. Approve Amendment to the Chippewa Valley Schools Section 125 Cafeteria Plan | Mr. Sederlund |
| 4. Approve 2024 Red Ribbon Month Resolution | Mr. Roberts |
| 5. Approve Resolution to Request Additional School Resource Officers from Clinton Township and Macomb Township | Mr. Roberts |

REGULAR MEETING

September 30, 2024
6:30 p.m.

MEMORANDUM

G.1 Approve Personnel Transaction-Hire of an Administrator-Director of Custodial Services and Maintenance Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the hire of Mr. Frank Houston, to the position of Director for Custodial Services and Maintenance. Mr. Houston’s effective start date will be October 1, 2024.”

RATIONALE: Mr. Houston is being hired to fill a position created from a resignation and he meets all the qualifications listed on the posting.

REGULAR MEETING

September 30, 2024
6:30 p.m.

MEMORANDUM

G.2 Approve Change Order Summary Report – August 2024 Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of August 2024.”

RATIONALE: This work consists of changes to existing contracts for the purpose of owner requested work, deducts, code compliance, or hidden conditions on the construction and equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building and Site Sub-Committee on Monday, September 9, 2024, and funding will come from the 2018 Building and Site Fund and Safety Grant.

**CHIPPEWA VALLEY SCHOOLS
2018 Bond Issue Program**

CHANGE ORDER SUMMARY #50

August 2024

B.P.	PROJECT	CONTRACTOR	DESCRIPTION	AMOUNT
Construction Contingency (design revision, owner request, hidden condition)				
6	Fox Elementary	Great Lakes Power & Lighting	disconnect wiring in media center portion walls to facilitate flooring replacement	\$2,815
6	Chippewa Valley High School	FloorCraft Floor Covering	install new flooring in elevator after reconstruction	\$350
Construction Contingency Subtotal:				\$3,165
Safety-Security Grant				
6B	Sequoyah Elementary	Construction Solutions	additional painting of corridor walls	\$2,048
6B	CVHS9 & DHS9 Grade Centers	Construction Solutions	relocate security desk for secure vestibule upgrade	\$1,365
6B	Sequoyah Elementary	BJ Construction	install column covers and change door in media center	\$2,060
6B	Sequoyah/Shawnee	Great Lakes Power	repair conduits in new workroom and reroute conduits overhead in reception area	\$8,077
6B	DHS9 Grade Center	Great Lakes Power	relocate light fixtures, add new exit signs, add PA speaker (Bulletin 4) - includes new card reader raceway for access control at IAM wing	\$6,134
6B	Sequoyah/Shawnee	BJ Construction	fabricate and install column covers to enclose fire suppression drain line	\$825
Safety-Security Subtotal:				\$20,509
Technology, Equipment & Furniture				
A	19-T13 district wide	Digital Age Technologies (DAT)	credit for balance of unused PA system allowance	(\$39,504.36)
Technology and Loose Equipment Subtotal:				(\$39,504)
TOTAL AMOUNT OF SUMMARY				(\$15,830)

Notes

*Estimated Amount

Bond Program Construction Contingency Budget:	\$3,332,658
Previous Bond Program Construction Contingency Costs:	\$901,696
Current Bond Program Construction Contingency Costs:	\$3,165
Transfer to cover BP4 (2022) projects	\$1,400,000
Bond Program Construction Contingency Balance:	\$1,027,797
Bond Program Contingency Balance Remaining:	30.8%
Balance of Bond Projects Remaining to Complete:	6.0%



Metro Technology Services
59 North Walnut Street, Suite 202
Mount Clemens, MI 48043
Phone: (586) 203-8423

Chippewa Valley Schools
BP 19-T13 – Public Address (PA) Systems
Digital Age Technologies, Inc. "DAT"
Bulletin #1: Allowance
August 13, 2024

BULLETIN NO. 1 to the CONTRACT DOCUMENTS for CHIPPEWA VALLEY SCHOOLS – Public Address (PA) Systems – BP 19-T13, dated August 14, 2023.

GENERAL:

- A. This Bulletin is issued AFTER AWARD OF CONTRACT to secure prices for making changes to the original contract documents.
- B. Except as otherwise specifically mentioned, the general character of work required by this Bulletin shall be the same as originally specified, and all incidentals required in connection with the work hereinafter described shall be included even though not specifically mentioned. When an item is mentioned with no additional specifications given, reference is to be made to the original specifications.
- C. This Bulletin is not an authorization to do the work described herein. Authorization to do any work will be covered by CHANGE ORDER issued after review and acceptance of the itemized quotation.

ITEM NO. 1: UNUSED ALLOWANCE FUNDS

- a. Chippewa Valley Schools did not require the full \$50,000.00 allowance funds amount. Unused allowance funds total \$39,504.36

ADD/DEDUCT/NO CHANGE \$ 39,504.36

REGULAR MEETING

September 30, 2024
6:30 p.m.

MEMORANDUM

**G.3 Approve Amendment to the Chippewa Valley Schools Section 125 Cafeteria Plan
Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve an amendment to the “Chippewa Valley Schools Section 125 Cafeteria Plan” and that the reading of the resolution be waived.”

RATIONALE: New provisions were added to our current Section 125 Cafeteria Plan. These revisions include transitioning to a calendar year plan year beginning in 2025, a shortened plan year from October 1, 2024, to December, 2024 for the transition, and the option to carryover up to 20% of the maximum limit for unused flexible spending account funds in the flexible spending accounts for calendar years 2025 and beyond.

AMENDMENT TO THE
CHIPPEWA VALLEY SCHOOLS CAFETERIA PLAN

THIS AMENDMENT to the CHIPPEWA VALLEY SCHOOLS CAFETERIA PLAN (the “Plan”), is adopted this 30th day of September 2024, by Chippewa Valley Schools (the “Employer”).

WHEREAS, the Employer established the Plan for the benefit of its Eligible Employees;

WHEREAS, the Employer desires to amend the Plan as of the date of this amendment to clarify and establish reasonable employee classifications for purposes of Internal Revenue Code (“Code”) section 125 nondiscrimination testing.

NOW, THEREFORE, be it resolved, the Plan is amended as of the date set forth above as follows:

1. Article II of the Plan document dated October 1, 2019 is amended by adding the following definition:

“Plan Year means the 3-month period commencing October 1, 2024 and ending on December 31, 2024 for this period only and the 12-month period commencing October 1st and ending on September 30th thereafter.”

2. Article VII of the Plan document dated October 1, 2019 is amended by adding subsection 7.5 as follows:

“7.5 Maximum Benefits for Health FSA

(b) Maximum Annual Salary Reduction Contributions Limit. The maximum annual benefit amount that a Participant may elect to receive under this Plan in the form of reimbursements for Medical Care Expenses incurred in any Period of Coverage for the General-Purpose Health FSA shall be the maximum allowed salary reduction amount indexed to inflation (currently \$3,200), subject to Section 7.7(c).

(e) Carryovers. Notwithstanding any other provision of the Plan to the contrary, unused amounts of up to 20% of the maximum annual salary reduction contribution limit in section 7.5 (b) (currently \$640) remaining in a Participant's Health FSA Account at the end of a Plan Year can be carried over and used to reimburse the Participant for Medical Care Expenses that are incurred during the next Plan Year, subject to the following conditions:

(1) No more than 20% of the maximum annual salary reduction contribution limit in section 7.5 (b) (currently \$640) of the Participant's unused Health FSA amount for a Plan Year may be carried over in the next Plan Year for the calendar year 2025 and beyond. Carryover amounts may not be cashed out or converted to any other taxable or nontaxable benefit, and will not count toward the maximum dollar limit.”

3. Except as amended by this Amendment, the terms of the Plan remain in full force and effect.

IN WITNESS WHEREOF, the undersigned has caused this Amendment to be executed by a duly authorized officer as of the date written above.

CHIPPEWA VALLEY SCHOOLS

By:
Its:

MEMORANDUM

G.4 Approve 2024 Red Ribbon Month Resolution

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the Resolution for Chippewa Valley School District to observe October 2024 as Red Ribbon Month.”

RATIONALE: October is celebrated as Red Ribbon Month across America. Red Ribbon Month is an effort to raise national awareness of youth drug use. Chippewa Valley Schools recognizes the dangers to our students of tobacco, alcohol, and other drug use. The Chippewa Valley Coalition for Youth and Families, a coalition of school, parents, and community, and the Interfaith/Chippewa Valley Schools' Partnership, a coalition that links the school district with local churches, is working to support the drug prevention/ education efforts of Chippewa Valley Schools. By approving the resolution, the Chippewa Valley Schools Board of Education is promoting school, parent, and community awareness of the issues of youth drug use and supporting school and community prevention efforts.

Chippewa Valley Schools
**RED RIBBON/SUBSTANCE
USE PREVENTION MONTH**



RESOLUTION

WHEREAS Youth use of alcohol, marijuana, other drugs, vaping, and prescription drug abuse is a serious problem across our nation,

WHEREAS October 2024 is "Red Ribbon Month", a national celebration to promote a drug-free America,

WHEREAS Chippewa Valley Schools recognizes that the combined efforts of parents, students, school, and community are needed to address the alcohol, marijuana, vaping, other drug use, and prescription drug misuse of our students,

WHEREAS the Chippewa Valley Coalition for Youth and Families, a school-community coalition, is working to support Chippewa Valley School's on-going drug prevention efforts,

**THEREFORE,
BE IT RESOLVED** that October 2024 will be celebrated in Chippewa Valley Schools as "Red Ribbon Month". Red Ribbon Month will be dedicated to educating our students, staff, parents, and community about the dangers of youth use of alcohol, marijuana, vaping, other drugs, and prescription drug misuse and to promote safe, healthy, and drug-free youth,

**BE IT FURTHER
RESOLVED** that this resolution, having been adopted by the Chippewa Valley Board of Education on September 30, 2024 be announced to the public, and be made a permanent part of the records of the Chippewa Valley Board of Education.

MEMORANDUM

G.5 Approve Resolution to Request Additional School Resource Officers from Clinton Township and Macomb Township Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the attached Resolution to Request an Additional School Resource Officer from both Clinton Township and Macomb Township.”

RATIONALE: School Safety and Security continue to be of the utmost importance to our communities. As the 2024-2025 school year has started, we have continued to witness senseless school shootings and threats throughout the country and the Board is committed to providing resources to mitigate and prevent instances that could threaten the safety of students or staff. Clinton Township and Macomb Township have both been great partners in ensuring safe and secure school buildings in the District, and as the District continues to provide safe schools through continued education and proactive measures, it is beneficial to have the additional resources of school resource officers who are trained and can assist with such measures.

**CHIPPEWA VALLEY SCHOOLS
COUNTY OF MACOMB
STATE OF MICHIGAN**

**RESOLUTION TO REQUEST ADDITIONAL SCHOOL RESOURCE OFFICERS
FROM CLINTON TOWNSHIP AND MACOMB TOWNSHIP**

At a regular meeting of the Board of Education (“Board”) of Chippewa Valley Schools, Macomb County, Michigan (the “District”) held at 19120 Cass Avenue, Clinton Township, Michigan 48038 at 6:30 p.m. Eastern Time, on the 30th day of September, 2024.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by _____ and supported by _____.

WHEREAS, the District has agreements with Clinton Township and Macomb Township regarding the assignment of School Resource Officers; and

WHEREAS, Board is always reviewing resources it can allocate to the safety and security of students and staff; and

WHEREAS, the Board recognizes that School Resource Officers have unique training and provide a valuable service with respect to the safety and security of students and staff; and

WHEREAS, school threats that have taken place across the country since the start of the 2024-2025 school year demonstrate there is always a need to reassess how to allocate resources to safety and security in a proactive manner; and

WHEREAS, the Board desires to authorize the Superintendent and/or his Designee to engage both Clinton Township and Macomb Township, and their respective police forces, to negotiate the addition of at least one more School Resource Officer from each Township, costs to be shared as they are for current School Resource Officers assigned to the District.

NOW, THEREFORE, THE BOARD RESOLVES AS FOLLOWS:

1. The Board authorizes the Superintendent and/or his Designee to engage both Clinton Township and Macomb Township, and their respective police forces, to negotiate the addition of at least one more School Resource Officer from each Township, costs to be shared as they are for current School Resource Officers assigned to the District.

2. The Board authorizes the Superintendent and/or his Designee to provide the Board’s rationale and a copy of this Resolution to both Clinton Township and Macomb Township officials.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Shannon King
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Chippewa Valley Schools hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on September 30, 2024, the original of which is a part of the Board's minutes and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, Act 267, Public Acts of Michigan, 1976, as amended.

Shannon King
Secretary, Board of Education

H. Union Communications

I. Curriculum Updates

J. Administrative Reports

K. From the Community

L. Of and By Board Members

M. Executive Session – (8.d. – To Consider the Purchase or Lease of Property)

N. Executive Session – (8.h. – Attorney/Client Privilege)

O. Adjournment